

Windows 8 Tips & Tricks

Before you attempt any of these fixes, update your computer and if you plan to install Windows 8.1 do so before making changes. Set a restore point.

How to:

Turn-off Password

W key + R key will open the Run window, type **netplwiz** and click OK. Remove the check mark in "Users must enter a user name and password to use this computer. Apply & OK. You will be asked to enter and confirm your password.

Turn off Lock Screen

Windows Key + R will take you to the run box. Type gpedit.msc and click OK. Local Policy Editor appears. Navigate to administrative tools, Control Panel, Personalize and on the right side double click on do not display the Lock Screen. On the next screen put a check mark in Enabled and click OK.

To disable Hibernate & Sleep mode (Power Options)

Type power management in Search and find settings for hibernate and sleep and tell them to do nothing as a response to a period of time. Choices are on Left side of screen.

To group tiles and give them names or organize them.

Arrange Apps where you want them then Click the – sign in the lower right hand corner of the screen, taskbar area, and then right click the group you want to change and name it.

To get to the Window 8 screen from anywhere and back to Desktop



The Windows Key will take you from Desktop to Win8, repeat and it will take you back to desktop.

Keyboard Short cut Keys

There are many Windows Key + Letter Key combinations to help you navigate Windows.

<http://windows.microsoft.com/en-us/windows-8/keyboard-shortcuts>

How to Shut down Windows 8 or 8.1 in just one Click

Add a Shutdown Icon to your taskbar or desktop.

Go to your Desktop

Right Click on the desktop and select New and Shortcut.

A Shortcut menu appears. In the box marked Shortcut Location type after the word shutdown /s /t 0 (that is, space/s, space /t, and a zero)

Now click next. Enter the name shutdown and click Finish.

A new shortcut appears on the desktop.

Right click on the new shortcut and select properties. In A dialog box appears Click change Icon under the shortcut tab then click Ok in the warning box that says shortcut.exe contains no Icon.

Select an Icon from the list of available images and click Ok twice, once to close the change icon window and once to close the properties window.

Your Shortcut will now have the new Icon.

Right click the shortcut and select Pin to Start. The shortcut now appears on your start screen.

On the Windows start page, you may find it all the way to the right side and may want to drag it to a more easily accessible location near the left side.

Right click the Icon and select Pin to Taskbar if you want it to appear on your desktop taskbar.